

C5 Notary Public Services

1. Notary Public service is available to library patrons. Dependent on availability of Notary, users must contact library to confirm that a registered Notary is on duty.
2. The Library reserves the right to charge for Notary services.
3. Library Staff who serve as a Notary will:
 - a. Follow the notary laws of the State of Illinois.
 - b. Not give professional advice on legal matters pertaining to notarizing signatures.
 - c. Reserve the right to refuse notary service at any time.
 - d. Not notarize signatures on real estate documents or transactions.
4. Appendix [Notary Rules for Service \[C5A\]](#) outlines the rules of service for patrons that can be updated as needed based on updates to notary law and best practices.